



Founded 1936

Rules

of the

Wenvoe Castle Golf Club Limited

(Reg No. 12113R)

A Society registered under
The Co-operative & Community
Benefit Societies Act 2014

Registered Office
The Clubhouse
Wenvoe
Cardiff CF5 6BE

RULES OF THE CLUB

1. NAME AND REGISTRATION

- i. The Society shall be called Wenvoe Castle Golf Club Limited (hereinafter called the Club), and its registered office shall be at the Clubhouse, Wenvoe, Cardiff, CF5 6BE. In the event of any change in the situation of the registered office notice of such change shall be sent within 14 days thereafter to the Financial Conduct Authority (FCA), Mutual Societies Registration. The Club is a Registered Society under the Co-operative and Community Benefit Societies Act 2014.
- ii. The registered name of the Club shall be kept painted or affixed on the outside of every office or place in which the business of the Club is carried on, in a conspicuous position and in letters easily legible. The name should be mentioned in legible characters in all business letters, notices, advertisements, and other official publications of the Club and in all bills of exchange, promissory notices, endorsements, cheques and other orders for money or goods purporting to be signed by or on behalf of the Club and in all bills, invoices and receipts and letters of credit to the Club.

2. OBJECTS OF THE CLUB

To provide golfing and associated social facilities for Members and visitors, all profits being retained by the Club for the advancement of such facilities.

3. SHAREHOLDERS

Each Full Playing Member shall be deemed to hold one share in the Club for the period of their membership and as such are the Nominal Shareholders of the Club. Such shares carry a nominal value of 25p and are non-transferable. No Member may hold more than one share which shall be considered automatically withdrawn, at no cost to the Club, when membership ceases. The shares shall be neither transferable nor withdrawable and no interest, dividend or bonus shall be payable on any share.

4. RULES

Every Member shall be bound by the Rules of the Club

5. ALTERATION TO THE RULES

- i. No new Rule shall be permanently made, nor any existing Rule altered, rescinded, or suspended, except by a vote in favour by a simple majority of the votes cast by Nominal Shareholders at an Annual General Meeting (AGM) or at an Extraordinary General Meeting (EGM) specifically called for that purpose.
- ii. Notice of any proposed new, altered, or rescinded Rule for consideration at an AGM shall be given to the Club Secretary in writing and signed by the proposer and seconder by the 1st of

February each year. On receipt of such a proposal the Club Secretary shall, without delay, display a notice in the Clubhouse informing Members of the full text.

- iii. Notice of any proposed amendment to such proposals shall be given to the Club Secretary in writing and signed by the proposer and seconder by the 14th of February each year and shall also be displayed in the Clubhouse.
- iv. The full text of all such proposals and amendments shall be sent to all Members together with the Agenda for the AGM by the 1st of March each year.
- v. Notice of any proposed new, altered, or rescinded Rule for consideration at an EGM shall be given to the Club Secretary in writing at the time such a meeting is requested. The Club Secretary shall then include the full text in the notice of the meeting sent to Members.
- vi. Any amendment to the Rules must be registered with the Financial Conduct Authority (FCA) before it is binding on the Society and its Members.

6. MEETINGS

- i. **The Annual General Meeting (AGM)** shall be held at such time as the Management Board shall decide but not later than 21st April each year. A notice shall be displayed in the Clubhouse by the 1st of February each year announcing the date of the AGM. In addition, the agenda for the meeting, the Annual Financial Statement and the full text of all motions and related amendments to be considered at the meeting shall be sent to all Members at their last known address by the 1st of March each year.
- ii. **An Extraordinary General Meeting (EGM)** shall be convened by the Management Board whenever such a meeting is necessary or whenever 10% of the Nominal Shareholders so request in writing to the Club Secretary. Such meetings shall be convened to cover only the business specified in the notice calling the meeting and no other business may be raised at the meeting. Notice of any proposed amendment(s) to the proposals set out in the notice of the meeting shall be given to the Club Secretary in writing and signed by the proposer and seconder up to 48 hours before the time the meeting is due to begin and shall also be displayed in the Clubhouse.
- iii. At all General Meetings, the Chair of the Management Board, or in their absence, the Vice Chair or other Officer of the Club shall preside; 10% of the Nominal Shareholders present and not disqualified for any reason shall constitute a quorum.
- iv. At all General Meetings of the Club, only Nominal Shareholders present and not disqualified for any reason shall be entitled to propose, second or vote on any business. Each Nominal Shareholder shall have one vote except that, where the votes cast on any issue (other than the election of Officers, Management Board or Captains' Panel members) are equally divided between two options, the Chair presiding at the meeting shall have an additional casting vote.

Where the votes cast in an election of Officers, Management Board or Captains' Panel members are equally divided, the Chair presiding at the meeting shall decide the issue by lot.

7. THE AUDIT

- i. The Club, for each period of accounts, shall ensure the preparation of statutory accounts in compliance with part 7 of the Co-operative and Community Benefit Societies Act 2014.
- ii. The Club shall appoint one or more qualified auditors to audit its accounts, pursuant to section 83 of the Act unless the Club has, by resolution at a General Meeting, disapplied section 83 in respect of the period of account, pursuant to section 84 of the Act. In this rule "qualified auditor" means a person who is a qualified auditor under Section 91 of the Co-operative & Community Benefit Societies Act 2014.
- iii. None of the following persons shall be appointed as an auditor of the Club:
 - a) An Officer or servant of the Club.
 - b) A person who is a partner of, or in the employment of or who employs an officer or servant of the Club.
 - c) Every appointment of an Auditor shall be made by a resolution of an Annual General Meeting of the Club.
- iv. The Management Board may appoint an Auditor to fill any casual vacancy occurring between Annual General Meetings of the Club.
- v. The Auditors must make a report to the Society on the accounts examined by them and the Society's revenue account and balance sheet for the year.
- vi. The report must state whether, in the Auditor's opinion, the revenue account and balance sheet for the year give a true and fair view of any matter to which they relate. And whether that revenue and balance sheet comply with the other requirements of section 87 of the Co-Operative & Community Benefit Societies Act 2014.
- vii. Every year, not later than a date required by the Act, the Secretary shall send to the Financial Conduct Authority the annual return in the form prescribed by the Financial Conduct Authority relating to its affairs for the period required by the Act to be included in the return together with:
 - (a) A copy of the Report of the Auditor on the Club's accounts for the period included in the return and
 - (b) A copy of the Balance Sheet made during that period and of the Report of the Auditor on the Balance Sheet.

8. SURPLUS FUNDS

The Income and property of the Club shall be applied solely towards promoting the Club's objects as set out in Rule 2. Any portion of surplus shall not be paid or transferred, directly or indirectly, to the Members of the Club.

9. NOMINATIONS AND PROCEEDINGS ON DEATH AND BANKRUPTCY

- i. Upon a claim being made by a personal representative of a deceased Member or the trustee in a bankruptcy of a bankrupt Member to any property in the Club belonging to the deceased or bankrupt Member the Club shall transfer or pay such property to which the personal representative or trustee in bankruptcy has become entitled as the personal representative or trustee in bankruptcy may direct them.
- ii. A Member may, in accordance with the Act, nominate any person or persons to whom (subject to the provisions of the Act as to amount and the persons to whom a valid nomination may be made) and the Member's property in the Club at the time of the Member's death shall be transferred. On receiving proof of a death of a Member who has made a nomination, the Club shall, if, and to the extent that the nomination is valid under the Act, either transfer or pay in accordance with the Act the full value of the property comprised in the nomination to the person entitled there under.

10. OFFICERS OF THE CLUB

The Officers of the Club shall be the Club President, the Club Captain, the Club Vice Captain, the Immediate Past Captain, the Club Secretary, and the Chair and four elected members of the Management Board.

11. ROLES AND RESPONSIBILITIES OF THE OFFICERS OF THE CLUB

- i. The Club President
 - (a) The Club President shall be elected for a period of three years and will represent the Club, if required, at external events. The President shall be responsible for upholding the ethos of the Club.
 - (b) The President may attend meetings of the Management Board and the Captains' Panel in a non-voting capacity.
- ii. The Club Captain
 - (a) The Club Captain is the Club's principal ambassador who represents the Club both internally and externally. The captain shall be responsible for all associated ceremonial duties.
- iii. The Club Vice Captain
 - (a) The principal role of the Club Vice Captain shall be to understudy, support and stand in for the Club Captain as required.
- iv. The Immediate Past Captain (IPC)
 - (a) The IPC shall be responsible for supporting the newly appointed Captain.

- v. The Members of the Management Board
 - (a) The Management Board shall consist of a Chair and four other elected members (one of whom will be responsible for all financial matters) who shall each have a vote. The Club President and the Club Captain may attend Management Board meetings in a non-voting capacity.
 - (b) The role of the Management Board shall be to ensure that the Club is professionally managed in the interests of its Members in accordance with the Club Rules, Club Byelaws and Club Policies subject to the overriding condition that the Management Board shall comply with any motion passed by a General Meeting.
 - (c) The Management Board shall be responsible for ensuring that a strategic plan, financial and operational performance criteria and Club Policies and Byelaws are in place and are reviewed annually.
 - (d) The Management Board shall be responsible for the appointment and dismissal of the Club Secretary.
- vi. The Club Secretary
 - a) The Club Secretary shall be responsible for the day-to-day operational management of the Club and shall act under the authority of and within the constraints laid down by the Management Board. Their role will be to enact all executive functions concerned with the management of the Club.
 - b) They will be directly accountable to the Management Board through the Chair.
 - c) The Club Secretary shall attend and record the minutes of all Management Board and Captains' Panel meetings. They may advise but not vote on any matter to be considered at such meetings.
 - d) The Club Secretary shall be deemed to be an Honorary Full Playing Member of the Club for the duration of their employment.

12. ELECTION OF CLUB OFFICERS

- i. Where there are more candidates than vacancies, a ballot shall take place and the candidate(s) with the most votes shall be elected. Where two or more candidates obtain an equal number of votes, selection by second ballot shall determine the successful candidate.
- ii. **Club President**

The Club President shall be elected for a period of three years by a majority vote of the Nominal Shareholders present at an AGM of the Club and must previously have served as a Member of the Management Committee, Management Board or Captains' Panel for a minimum period of 2 years.

iii. Club Captain

- (a) The Club Captain shall be elected annually by a majority vote of the Nominal Shareholders present at the AGM of the Club.
- (b) The Club Vice Captain shall be proposed and seconded for election annually as Club Captain at the AGM.
- (c) Other candidates may be proposed and seconded by Members who have been Nominal Shareholders for a minimum period of 2 years.
- (d) All candidates must have been a Nominal Shareholder for a minimum period of 2 years.
- (e) All candidates shall also be required to complete an application pro forma and submit it together with a short personal profile to the Club Secretary no later than 21 days prior to the date of the AGM.

iv. Club Vice Captain

- (a) The Club President, Past Club Captains and current Club Vice Captain shall agree a nominee to be put forward to the members as suitable to hold the position of Club Vice Captain and subsequently Club Captain.
- (b) Other nominations may be submitted in writing and signed by the proposer and seconder each of whom must have been Nominal Shareholders for a minimum period of 2 years.
- (c) All candidates must have been a Nominal Shareholder for a minimum period of 2 years.
- (d) All candidates shall also be required to complete an application pro forma and submit it together with a short personal profile to the Club Secretary no later than 21 days prior to the date of the AGM.

v. Immediate Past Captain (IPC)

The retiring Club Captain shall hold office for a period of one year following their period of office as Club Captain.

vi. Club Secretary

The Club Secretary shall hold office for the period of their employment in that post.

vii. Management Board Members

- (a) The Chair and four other members of the Management Board shall be elected at an AGM or at a General Meeting called for that purpose.
- (b) All nominees for office on the Management Board shall be fully paid-up Nominal Shareholders in the Club at the time they are nominated, shall have been so for a minimum period of two years and shall be required to sustain that qualification throughout their period of office. Failure to do so shall result in their immediate suspension from office.

- (c) Nominations shall be made in writing and must include a pro forma Curriculum Vitae detailing the relevant skills and experience of the candidate together with a signed declaration that the nominee is willing to stand and will comply with the Club Rules.
- (d) The nominee must be proposed and seconded in writing by any two Members each of whom must have been Nominal Shareholders for a minimum period of 2 years and each stating why they support the candidate 's nomination.
- (e) The names of the candidates shall be published, and their nomination papers made available on the Club website and the Club notice board as soon as they are received which shall be no later than 21 days prior to the date of the General Meeting.
- (f) Members elected to the Management Board shall normally serve for a period of three years from the AGM following their appointment. To enable a process of continuity and rotation during the first five years after the introduction of the Management Board, the Chair shall be appointed for five years, and one member for four years. This will ensure the retention of knowledge and experience of the Management Board. Where a Management Board member stands down, nominations will be required accordingly.
- (g) Should there be insufficient nominations to the Management Board in accordance with the timeline stated in the Rules, the Management Board may nominate one or more candidates whose name(s) shall be published, and nomination papers posted on the notice board no later than 7 days before the AGM.
- (h) All retiring members of the Management Board may stand for re-election for a further 3 years after which they become ineligible for two years before they may stand for election again.
- (i) A casual vacancy as a Management Board member may be filled temporarily by the Management Board subject to confirmation or amendment by normal voting procedures at the subsequent AGM of the club.
- (j) Any Management Board member absenting themselves from meetings for more than three months shall cease to be a member of the Management Board unless the Management Board is satisfied there is reasonable excuse for such absence.
- (k) A member of the Management Board may be removed by a resolution at a General Meeting.

13. OPERATION OF THE MANAGEMENT BOARD

- i. The management of the Club shall be the responsibility of the Management Board acting within the Rules and overall policy laid down at General Meetings of the Nominal Shareholders

- ii. At its first meeting of the Management Board a Vice-Chair shall be appointed from among the elected members. The Chair_or, in their absence the Vice-Chair, shall preside at all meetings of the Management Board during their term of office.
- iii. The Management Board shall meet once a month or at such other times as it deems necessary. All matters shall be settled by a majority vote at a properly convened meeting of the Board with three Management Board members constituting a quorum
- iv. Each Management Board member shall have one vote on all aspects of Management Board business. In the event of an equal division of votes cast between two or more options, the Chair presiding at the meeting shall have an additional casting vote.
- v. The Chair of the Management Board shall have the power to appoint such Working Groups as they deem necessary. Such Working Groups shall consist of at least one Management Board member together with such additional members as the Management Board shall deem necessary to assist.
- vi. The proceedings of all Management Board meetings shall be formally minuted and a copy of the draft minutes shall be made available to each Management Board member within fourteen days of each meeting. The Management Board shall, no later than 7 days following receipt of the draft minutes, approve the minutes and issue a copy of the same by email to each Club Member. A copy shall also be held readily available for perusal by any Member.
- vii. The Management Board shall have the power to transact all the ordinary business of the Club except that no dealings in any freehold or leasehold assets of the Club shall be authorised without previous instructions from an AGM or an EGM and provided that the resolution put before the meeting is carried by a majority vote of Nominal Shareholders present and voting.
- viii. The Officers and members of Management Board shall receive such remuneration, if any, as may be decided from time to time at a General Meeting.

14. ELECTION OF THE CAPTAINS' PANEL MEMBERS

- i. The Captains' Panel shall consist of the Club Captain, the Club Vice Captain, the Immediate Past Captain, the Ladies Captain, and three other Nominal Shareholders elected at an AGM or at a General Meeting called for that purpose.
- ii. The election of all Officers on the Captains' Panel shall be according to the process detailed in Rule 12.
- iii. Nominations for the 3 other elected members of the Captains' Panel shall be made in writing and must include a pro forma Curriculum Vitae detailing the relevant skills and experience of the candidate together with a signed declaration that the nominee is willing to stand and will comply with the Club Rules.

- iv. The nominee must be proposed and seconded in writing by any two Members each of whom must have been Nominal Shareholders for a minimum period of 2 years and each stating why they support the candidate 's nomination.
- v. Members elected to the Captains' Panel shall normally serve for a period of three years. To enable a process of continuity and rotation during the first three years after the introduction of the Captains' Panel, one member will be elected for 3 years, one for two years and one for one year.
- vi. A casual vacancy as a Captains' Panel member may be filled temporarily by the Captains' Panel subject to confirmation or amendment by normal voting procedures at the subsequent AGM of the Club.
- vii. All retiring elected members of the Captains' Panel may stand for re-election for a further 3 years after which they become ineligible for two years before they may stand for election again.
- viii. The Ladies Captain shall be proposed and seconded for election by the Lady Members.
- ix. Any Captains' Panel member absenting themselves from meetings for more than three months shall cease to be a member of the Captains' Panel unless the Panel is satisfied there is reasonable excuse for such absence.

15. OPERATION OF THE CAPTAINS' PANEL

- i. The Captains' Panel shall be responsible for the management and organisation of the following activities:
 - (a) the Club golfing programme and fixtures
 - (b) all Club competitions and the WHS handicapping
 - (c) Club teams and match arrangements
 - (d) all social events and ceremonial duties
 - (e) the introduction and induction of new Members
 - (f) code of conduct including dress code
 - (g) disciplinary issues related to golfing matters.
- ii. At its first meeting of the Captains' Panel a Chair and a Vice Chair shall be appointed from among the members of the Panel. The Chair or, in their absence, the Vice Chair, shall preside at all meetings of the Captains' Panel during their term of office.
- iii. The Captains' Panel shall normally meet monthly or at such times as it deems appropriate. All matters shall be settled by a majority vote at a properly convened meeting of the Captains' Panel with four Captains' Panel members, one of which being either the Chair or Vice Chair, constituting a quorum.

- iv. Each Captains' Panel member shall have one vote on all aspects of Captains' Panel business. In the event of an equal division of votes cast between two or more options, the Chair presiding at the meeting shall have an additional casting vote.
- v. The Club Professional and the Head Greenkeeper may be invited to attend such Captains' Panel meetings as required to provide advice and support on any golfing matters.
- vi. The Chair of the Captains' Panel shall have the power to appoint such Working Groups as they deem necessary. Such Working Groups shall consist of at least one Captains' Panel member together with such additional members as the Captains' Panel shall deem necessary to assist.
- vii. The proceedings of all Captains' Panel meetings shall be formally minuted and a copy of the draft minutes shall be made available to each Captains' Panel member within fourteen days of each meeting. Once approved by the Captains' Panel, a copy of the minutes shall be submitted to the Management Board, a copy posted on the Club notice board and published on the Club website for perusal by Members.

16. BORROWING POWERS

The Management Board may obtain advances of money from Members and others for the purpose of the Club and may secure the repayment thereof by mortgages or charges on any of the Club's property. The total amount so obtained shall not at any time exceed the limit of £200,000. The terms of repayment, rate of interest and any other conditions of such advances shall be determined by the Management Board from time to time.

17. INVESTMENT OF FUNDS

The Management Board may invest any of the funds of the Club in any investment referred to in Section 27 of the Co-Operative & Community Benefits Society Act 2014 but not otherwise.

18. CLUB MEMBERSHIP

- i. The Club shall have the following categories of membership.
 - a) **Full Playing Member**: Members aged 18 or over paying a Full Playing Membership subscription or discounted rate as agreed by the Management Board each year with access to all facilities and automatically a Nominal Shareholder.
 - b) **Full Junior Member**: Members under the age of 18 paying an approved lesser subscription but not deemed to be a Nominal Shareholder. Junior members may play in Junior Section Competition or in a Club Senior Competition. In such Senior Competitions, not more than one Full Junior Member may play in any playing group in a singles event; the remaining players in the group must all be Full Playing Members. In a better ball or Foursomes competitions, a Full Junior Member may only enter if partnered by a Full Playing Member. A full Junior Member may not enter or benefit from any related sweepstakes.

- c) **Junior Member (Under 15 Years of age)**: Young relatives of Full playing Members under the age of 15 who are new to golf and whose first and only membership is Wenvoe Castle Golf Club. Such new Members must be accompanied by an adult when playing the course until the Club Professional confirms their ability to play the course unsupervised at which time, they will transfer to Full Junior Membership.
 - d) **Secondary Club Membership**: Limited Membership for people who are Full Playing Members of another recognised golf club. They have access to all club facilities but are not deemed to be Nominal Shareholders. They may play the course at any time but may not enter any closed Club Competitions.
 - e) **Social Member**: Limited Membership with access to all Club Facilities but not entitled to play the course and not deemed to be Nominal Shareholders.
 - f) **Social Pleasure of the Club**: Based on a recommendation from the Captains' Panel, the Management Board shall have the power to confer the Social Pleasure of the Club on any Member considered to merit such an award. They are not deemed to be Nominal Shareholders but may play the course a maximum of three times in a year with a current Member and on payment of the appropriate green fee.
 - g) **Life Member**: The Management Board may permit a Full Playing Member to become a Life Member on payment of ten times the annual subscription then applicable in addition to any monies then due. The number of Life Members at any one time shall be determined by the Management Board. Life Membership is not refundable or transferable.
 - h) **Honorary Member**: Based on a recommendation from the Captains' Panel, the Management Board shall have the power to confer Honorary Membership on any Member whose services are considered to merit such an award. Honorary Members are deemed to be Nominal Shareholders and shall continue, free from subscription, to qualify for all Full Playing rights during the pleasure of the Club.
- ii. A candidate for Club Membership, other than Secondary Club Membership, shall be proposed and seconded by two Full Playing Members. The nomination form shall be completed and submitted to the Club Secretary who shall post a list of all Nominees together with their proposers and seconders on the Club notice board for a period of at least seven days to allow any Member to comment.
 - iii. Applications for Secondary Club Membership shall similarly be considered subject to their being supported by confirmation from the applicant's home club of their suitability.
 - iv. All applications for Membership are subject to ratification by the Captains' Panel and will be confirmed to applicants following payment of any required entrance fee together with the first annual subscription and annual bar levy (paid in full for the remaining months of that subscription year). Where payment accompanies the submission of an application, Membership is provisional pending ratification by the Captains' Panel.

- v. Failure, without good reason given to the Management Board, to make payment within one month of confirmation of Membership shall result in the withdrawal of the offer of Membership. New Members will not be eligible to use any Club facilities until payment is made.
- vi. Every Club Member shall notify the Club Secretary of any change in their home address or contact details.

19. ANNUAL SUBSCRIPTIONS

For existing Members, annual subscriptions, locker rental and compulsory bar levy shall be due on the 1st of March each year subject to the following conditions:

- i. New and existing Members may be permitted to pay their annual subscriptions, locker rental and any applicable joining fee by instalments as agreed by the Management Board. Such payments are subject to, and must include, any annual service charge levied by the Management Board for such concession.
- ii. Any Member whose subscription, whether payable annually, quarterly, or monthly, is in arrears for a period of one month shall be liable to an excess of 10% of the balance of subscriptions due and shall forfeit the concession of instalment payment for the remainder of the subscription year.
- iii. Any Member whose subscription and/or locker rental and/or compulsory bar levy is in arrears for a period of one month shall be given seven days' notice in writing at the expiry of which, the Member's name shall be listed on the Club notice board and, until the balance of the due monies together with any excess levy is paid, such Members shall not be permitted to use the Club or course facilities.
- iv. Any Member whose subscription and/or compulsory bar levy is in arrears for a period of two months shall cease to be a Member but shall remain liable for the payment of all outstanding subscriptions and any excess levy. The Management Board shall be empowered to deduct such outstanding sums from any of the course purchase levy due.
- v. Management Board shall, at their discretion, have the power to require an entrance fee of not more than twice the Full Playing annual subscription to be paid and to limit further admission of Members to the Club.

20. CONCESSIONARY RATES OF SUBSCRIPTION

The following concessionary rates of subscription are available subject to qualification and each Member applying in writing to the Management Board by the 31st of January in the relevant year. Applications received after the 31st of January will not be considered.

- i. **Student:** One third of the Full Playing Subscription. Any Member aged 18 and over in full-time education can opt either to pay the Student Subscription or the relevant Young Player Subscription.
- ii. **Young Player:** Fees as a proportion of the Full Playing Membership subscription. Subscription to be approved each year by the Management Board.
- iii. **Secondary Club Membership:** 50% of the Full Playing Subscription.
- iv. **Full Junior:** Subscription as approved each year by the Management Board.
- v. **Junior (U15):** £5 Registration Fee.
- vi. The Management Board shall have the power to offer temporary reductions in subscriptions to prospective new members, to apply only in their first years of membership.

21. RESIGNATION AND RE-ADMISSION OF MEMBERS.

- i. Any Member intending to resign their Membership shall give one month's written notice of their intention to do so. Should such notice expire after 1st March in any year, the subscription for the year commencing 1st March shall still fall due.
- ii. Unless they are a member of another recognised golf club, any Member who resigns from the Club cannot play the course as a visitor for a period of two years following their resignation.
- iii. Any Member who resigns after joining the Club on a temporary reduced rate will have to pay the Full Playing Members' subscription should they wish to re-join the Club.

22. SUSPENSION OR EXPULSION OF MEMBERS

- i. The Management Board shall have the power to suspend any Member for any conduct considered detrimental to the interests of the Club for such a time as deemed appropriate.
- ii. To expel a Member from the Club, notice in writing shall be sent to the Club Secretary setting out the circumstances of the conduct considered to be detrimental to the Club. On receipt of the letter, the Club Secretary shall forthwith notify the Member giving them the opportunity to explain or justify their conduct and informing the Member that the incident together with their response will be considered by the Management Board.
- iii. The Management Board shall decide the issue but shall only expel the Member if there is a majority vote of two thirds in favour of such action.
- iv. Any Member so expelled shall have the right to appeal the decision to an EGM convened for that purpose within twenty-one days.

23. _ DISCIPLINE

The Club has based the Disciplinary Code and procedures on the template recommended by the National Golf Advisory Association (NGCAA) a copy of which can be found on the Club website or available from the Secretary's Office.

24. DISSOLUTION

The Club may at any time be dissolved by the consent of at least 75% of the Nominal Shareholders in a manner provided by the Co-operative and Community Benefit Act 2014. The remaining assets after the payment of all liabilities shall be distributed amongst the Nominal Shareholders in equal shares.

25. VISITORS

- i. Visitors may play the course on payment of a green fee which must be paid to the Club Professional or their staff prior to commencement of play. Such Visitors must enter their details in the Temporary Members' book and shall be deemed Temporary Members of the Club for the day.
- ii. A visitor playing as a guest of any Member may play the course up to four times a year on payment of a reduced green fee. Such guests must enter their details in the Temporary Members' book together with the name of the Club Member introducing them. They shall be deemed Temporary Members of the Club for the day

26. DRESS CODE

The Club has a dress code which is displayed on the Club noticeboard. All Members and their guests as well as visitors are expected to comply with this code which may change from time to time. Failure to comply with this code will be considered a breach of the Club's rules and may result in disciplinary action. Non-members may be asked to leave.

Dated 1st November 2023